GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

GAD – E-office – Constitution of Standing Advisory Committee to recommend and monitor file disposal quality, reforms in e-office and protection of files in e-office – Orders – issued.

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**GENERAL AMDINISTRATION (PU-B) DEPARTMENT**

**G.O.RT.No. 481** **Dated: 01-03-2018.**
**Read:-**

Minutes of meeting on e-office and bio-metric attendance held by the Hon'ble Chief Minister on 5.2.2018.

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O R D E R:-

During the meeting on e-office and bio-metric attendance held by the Hon'ble Chief Minister on 5.2.2018, it has been decided that the Chief Secretary will constitute a Standing Advisory Committee of three Secretaries and NIC to recommend and monitor file disposal, quality, reforms in e-office and protection of files in e-office.

2. Accordingly, Government hereby constitute the Standing Advisory Committee(e-office) as follows:

| | | | |
|---|---|---|---|
| 1) | Sri Neerab Kumar Prasad, IAS., | Special Chief Secretary to Government, TR&B Department | -- Chairman |
| 2) | Sri Shamsher Singh Rawat, IAS., | Principal Secretary to Govt. SW & TW Department. | -- Member |
| 3) | Sri Gopal Krishna Dwivedi, IAS., | Principal Secretary to Govt., AHDD&F Dept. | -- Member |
| 4) | Sri Muddada Ravi Chandra, IAS., | Secretary to Govt.(Expr.), Finance Department | -- Member |
| 5) | Sri Srikant Nagulapalli, IAS., | Secretary to Govt.(Poll), GAD. | -- Convenor |
| 6) | Representative from NIC | | -- Member |

Contd… 2.

3. The role of the above Standing Advisory Committee(e-office) shall be as follows:

1) To recommend and monitor the file disposal quality.
2) To advise how the quality of file disposal should be measured.
3) Reforms in e-office.
4) Protection of files in e-office.

4. The Director General, NIC, New Delhi shall nominate a suitable officer for the above said Committee as Member.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**DINESH KUMAR,**
**CHIEF SECRETARY TO GOVERNMENT.**

To
All the Members of the Committee.
The Director General,
National Informatics Centre, A-Block,
CGO Complex, Lodhi Road, New Delhi-110 003.
Copy to:
The P.S. to Chief Secretary to Govt.
The P.S. to Secretary to Govt.(Poll).
The P.S. to Addl. Secy. to Govt.(PU)
SF/Sc.

// FORWARDED :: BY ORDER //

SECTION OFFICER.